

# **G.C.T.A. TRAVEL CLUB**

## **Introduction**

Greatworth Community Transport Association (GCTA) provides transport services for the communities of Greatworth and the surrounding area. The services are provided by a group of volunteers using a 16-seater minibus and include regular trips to nearby towns, use by community organisations, the village primary school and occasional excursions.

In order to travel on the minibus, individuals must become a member of the GCTA Travel Club. Any groups or organisations using the minibus for specific events must ensure that those members of the group travelling on the minibus become members of the travel club.

## **Terms & Conditions of Membership**

1. In order to travel on the minibus, each individual must be a member of GCTA Travel Club
2. To become a member, the individual must complete an application form which will require some personal information including but not limited to name, address, contact details (e.g., phone no. / mobile / email), age group and whether they require any assistance (e.g., wheelchair access)
3. Initially, there will be no charge for joining the travel club, but this may be reviewed by the GCTA Trustees
4. Each person will be allocated a membership card with a membership number on joining the travel club
5. For regular trips to nearby towns and for excursions, members will need to book their place in advance to reserve a place on the minibus. They will have to notify the Booking Manager at time of booking if they require use of the tail-lift. Members turning up at the collection point without a reservation may be allowed to travel if there are places available
6. New members may be allowed to join at the collection point and travel straight away at the driver's discretion and subject to available space
7. The driver will have a passenger list for those who have pre-booked and will check each passenger on the list as they board the minibus. Those who have not pre-booked and are allowed to travel will have their names added to the passenger list
8. Groups and organisations who wish to use the minibus for their own events must provide a list of passengers and ensure that they have all joined the travel club. They must also provide information on the destination and purpose of the trip
9. Trips organised by the school for pupils and supervisors must provide the following information: number of adults, number of children, destination and purpose of the trip

**G.C.T.A. TRAVEL CLUB  
APPLICATION FORM**

Note: By completing this form you confirm that you have read and will abide by the Terms and Conditions of Membership which accompany this application form

**NAME:** .....

**ADDRESS:** .....

.....

**TEL. No.:** .....

**MOBILE No.:** .....

**EMAIL:** .....

**AGE GROUP:** – please tick as applicable

Primary School           Secondary School           16-21

21 - retirement           Retired

**WILL YOU REQUIRE ANY ASSISTANCE BOARDING OR DISEMBARKING THE MINIBUS?**  
(Please provide details)

**SIGNATURE:** .....

**DATE:** .....

**APPROVED BY:** ..... [GCTA use only]

Once completed please return this form to Richard Hooper at  
Doralea, Helmdon Road, Greatworth, OX17 2DL

or by email to [bookings@gcta.org.uk](mailto:bookings@gcta.org.uk)